

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 485297
Invoice Date: 23 Nov 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
PD	00214	25Nov16 09:30 am	25Nov16 10:30 am	OTTAWA INTL - TORONTO BILLY BISHOP ARPT
PD	00241	25Nov16 05:00 pm	25Nov16 05:56 pm	TORONTO BILLY BISHOP ARPT - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/HST	OTHER TAXES	TOTAL
PORTR AIRLINES	511.00	77.52	85.24	673.76
BSP CANADA, IATA 0065810605	79.90	4.00	0.00	83.90
Total Fares:				590.90
Total Taxes:				85.24
Total GST/HST:				81.52
Invoice Total:				757.66
Payment(s):				
23 Nov 16 Credit Card				673.76
23 Nov 16 Credit Card				83.90
Total Payments:				757.66
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (ECONOMY CLASS FARE) +++

+++++ TICKET FULLY USED +++++

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

Passengers are responsible to obtain the necessary documentation(s) such as: (i) Valid passport, (ii) required entry visa, and (iii) medical immunization, vaccination, etc. Please note that entry to another country may be refused even if the required information and travel documents are complete.

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MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
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200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 484955
Invoice Date: 20 Nov 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	08637	21Nov16 05:10 pm	21Nov16 06:15 pm	HALIFAX INTL - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9668374443 for MCKENNA/CATHERINE MARY MS	389.00	63.17	32.12	484.29
BSP CANADA, IATA 0065799559	39.90	2.00	0.00	41.90
Total Fares:				428.90
Total Taxes:				32.12
Total GST/HST:				65.17
Invoice Total:				526.19
Payment(s):				
20 Nov 16 Credit Card				484.29
20 Nov 16 Credit Card				41.90
Total Payments:				526.19
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (FLEX ECONOMY CLASS FARE) +++

TKT: 014 9666 374443 NAME: MCKENNA/CATHERINEMARYMS
CC: FF:
ISSUED: 20NOV16 FOP:
PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 87502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED AC 8637 M 21NOV YHZYOW 0510P OK P02EXB 1
NVB21NOV NVA21NOV

FARE: CAD 389.00 TAX: 7.12 CA TAX: 63.17 RC
TAX: 25.00 SQ TOTAL: CAD 484.29
AC ONLY

21NOV YHZ AC YOW Q15.00Q3.00 371.00CAD389.00END
> RLOC 1V



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003

Page 1 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA
Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 484903
Invoice Date: 20 Nov 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

AIR FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC 08632	21Nov16 10:30 am	21Nov16 01:25 pm	OTTAWA INTL - HALIFAX INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566374433 for MCKENNA/CATHERINE MARY MS	585.00	79.97	30.12	695.09
BSP CANADA, IATA 0065799531	39.50	1.98	0.00	41.48
Total Fares:				624.50
Total Taxes:				30.12
Total GST/HST:				81.95
Invoice Total:				736.57
Payment(s):				
20 Nov 16 Credit Card				695.09
20 Nov 16 Credit Card				41.48
Total Payments:				736.57
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (LATITUDE ECONOMY CLASS FARE) +++

TKT: 014 9566 374433 NAME: MCKENNA/CATHERINEMARYMS
CC: FF:
ISSUED: 20NOV16 FOP:
PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED AC 08632 Y 21NOV YOWYHZ 1030A OK Y0LTB 1

FARE: CAD 585.00 TAX: 7.12 CA TAX: 79.97 RC
TAX: 23.00 SQ TOTAL: CAD 695.09
AC ONLY

21NOV YOW AC YHZ Q15.00Q3.00 567.00CAD585.00END
RLOC 1V
>



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P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

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MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 484955
Invoice Date: 20 Nov 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 2 of 2

Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: To make an announcement in Halifax - 7 November 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M2 : Hors de la zone d'affection - sans nuitée

Motif du voyage: Mandat principal - Autre

Autre objet du voyage: Announcement

Nom de la demande de voyage: Halifax - 7 November 2016

Date de début du déplacement: 07/11/2016

Date de fin du déplacement: 07/11/2016

État d'autorisation du rapport de dépenses: Autorisation requise

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC469795

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées : 548.36

(Moins) Total des dépenses non remboursables : 483.56

Total des dépenses remboursables : 62.80

Montant total du voyageur : 62.80

Dépenses non remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
5) Commercial Air	04/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 --			483.56
Manual Prepaid					<hr/> 483.56
Porter Airlines					
Total des dépenses non remboursables (CAD)					483.56

Dépenses remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
2) Allowance: Meals, Incidentals & Private Accommodation	07/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		NS#T ... 5.94	39.61 <hr/> 45.55
	07/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		ON#T ... 1.98	15.27 <hr/> 17.25
Total des dépenses remboursables (CAD)					62.80

Récapitulatif codes de taxes

TVH	Montant total
10600 - 0070 - 0000 -- 8050 --	7.92

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51498 - 282202 - 0070 - PBJ2 - 2001 --	538.44	546.36

Historique d'autorisation

Date et heure	Approbateur	État d'autorisation	Commentaire

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *14/11/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Amanda Herault*

Date de soumission *14/11/2016*

Signature

Nom de l'émetteur de la recommandation *Myriam Montreuil*

Date recommandée _____

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Mario Reynolds*

Date d'autorisation _____

Signature

Nom de la personne responsable du traitement _____

Date de traitement _____

Signature

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Invoice No: 482944
Invoice Date: 4 Nov 2016
Client No:
Agent:
PNR:

Passenger(s) MCKENNA/CATHERINE MARY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
PD	00219	07Nov16 11:55 am	07Nov16 02:45 pm	OTTAWA INTL - HALIFAX INTL
PD	00252	07Nov16 07:40 pm	07Nov16 08:55 pm	HALIFAX INTL - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
PORTER AIRLINES	255.00	46.42	98.24	399.66
BSP CANADA, IATA 0065775472	79.90	4.00	0.00	83.90
Total Fares:				334.90
Total Taxes:				98.24
Total GST/HST:				50.42
Invoice Total:				483.56
Payment(s):				
04 Nov 16 Credit Card				399.66
04 Nov 16 Credit Card				83.90
Total Payments:				483.56
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (ECONOMY CLASS FARE) +++

***** TICKET FULLY USED *****

TERMS AND CONDITIONS

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Traveler Name:	Minister			
Location:	Halifax			
Dates of travel:	7 Nov. 2016			
Meals and incidentals:	B	L	D	Incidentals
Monday		✓	✓	
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Hotel receipt(s)				
Taxi receipts				
Miscellaneous receipts				
Traveler signature				

Please do not include meals that were provided during this trip.

Transaction

Out of Pocket Expenses: Details

Out of Pocket Expense: 07/11/2016

Amount: \$62.80 CAD

Meals and incidentals

[View Linked Transactions](#)
Out of Pocket Expenses: Copy

Expenses

Coding

Approval

Summary

2) Allowance: Meals, Incidentals & Private Accommodation

This expense type relates to the cost of meals, incidentals and nights with private accommodation for up to 30 days in a single location. Use this to estimate costs on travel requests, or to record the actual out of pocket expense amount on expense reports. One form covers allowances for up to 10 unique destinations in a single trip. If your trip covers more than 10 unique destinations, add another instance of this expense type after you have saved this entry. Use the 2a) Allowance: Meals, Incidentals & Private Accommodation (Extended) expense type to record costs from the 31st day of travel onwards in a single location.

I am travelling within Module 1 or 2 and I am requesting an accommodation and/or incidental allowance.

Reason for request

Had to pay for
lunch and dinner.  

Enter the date range of travel.

Start Date

End Date

07/11/2016



07/11/2016



Select the meals/incidentals/accommodation allowances you want to claim and click Calculate Allowances.

Date	Country / Location	Breakfast	Lunch	Dinner	Incidentals	Private Acco
07/11/2016	Canada - Nova Scotia 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/11/2016	Canada - Ontario 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Calculate Allowances

Summary

Country	Location	Meals	Incidentals	Private Accommodation
Canada	Nova Scotia	45.55	0.00	0.00
Canada	Ontario	17.25	0.00	0.00

[Delete](#)

[Save](#)

[Cancel](#)



Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: To make and announcement and meet key stakeholders in Calgary - November 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M3D : Domestique - avec nuitée

Motif du voyage: Engagement principal des parties - Réunions

Autre objet du voyage:

Nom de la demande de voyage: Calgary - November 2016

Date de début du déplacement: 01/11/2016

Date de fin du déplacement: 02/11/2016

État d'autorisation du rapport de dépenses: Autorisation requise

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC486584

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées : 2,016.92

(Moins) Total des dépenses non remboursables : 1,787.73

Total des dépenses remboursables : 229.19

Montant total du voyageur : 229.19

Dépenses non remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
5) Commercial Air	01/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 --			1,787.73
Manual Prepaid					<u>1,787.73</u>
WestJet					
Total des dépenses non remboursables (CAD)					1,787.73

Dépenses remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
16) Commercial Accommodation	02/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA*T ... 8.16	204.03
Delta Hotels And Resorts					<u>212.19</u>
2) Allowance: Meals, Incidentals & Private Accommodation	02/11/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA#T ... 0.81	16.19
					<u>17.00</u>
Total des dépenses remboursables (CAD)					229.19

Récapitulatif codes de taxes

TPS	Montant total
10600 - 0070 - 0000 -- 8050 --	8.97

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51498 - 282202 - 0070 - PBJ2 - 2001 --	2,007.95	2,016.92

Historique d'autorisation

Date et heure	Approbateur	État d'autorisation	Commentaire
---------------	-------------	---------------------	-------------

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *08/11/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Amanda Herault*

Date de soumission *08/11/2016*

Signature

Nom de l'émetteur de la recommandation *Myriam Montreuil*

Date recommandée _____

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Mario Reynolds*

Date d'autorisation _____

Signature

Nom de la personne responsable du traitement _____

Date de traitement _____

Signature

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482435
Invoice Date: 1 Nov 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00613	01Nov16 07:15 pm	01Nov16 09:49 pm	OTTAWA INTL - CALGARY INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566213392 for MCKENNA/CATHERINE MARY MS	19.00	2.47	0.00	21.47
Total Fares:				19.00
Total Taxes:				0.00
Total GST/HST:				2.47
Invoice Total:				21.47
Payment(s):				
01 Nov 16 Credit Card				21.47
Total Payments:				21.47
Balance Due (CAD):				0.00

+++ DATE CHANGE FROM INVOICE 482127 +++

+++ 21.47 ADDITIONAL COLLECTION DUE TO FARE DIFFERENCE +++

TKT: 838 9566 213392 NAME: MCKENNA/CATHERINE MARY MS

CC:

ISSUED: 01NOV16 FOP:

PSEUDO: 2GU4 PLATING CARRIER: WS ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED WS 0613 W 01NOV YOWYYC 0715P OK WCL 1

FARE: CAD 638.00 TAX: 7.12 CA TAX: 89.85 RC

TAX: 46.00 XT TOTAL: CAD 780.97

REF-RESTRICTS APPLY SEE TXT

1NOV YOW WS YYC 638.00CAD638.00END XT 23.00SQ 23.00

YQ A/C 21.47

)> EXCHANGED FOR: 8389566168719

ORIGINAL ISSUE: 8389566168719YOW28OCT1667502982

RLOC 1V WS UKLDI

>



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P: 613-755-6000 F: 613-755-6006
HST no. R887192522 TICO no. 4800003



Page 1 of 2

MCCORD TRAVEL MANAGEMENT

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HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SSCR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482435
Invoice Date: 1 Nov 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

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Page 2 of 2

MCCORD TRAVEL MANAGEMENT

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200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482127
Invoice Date: 28 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00611	02Nov16 06:00 am	02Nov16 08:38 am	OTTAWA INTL - CALGARY INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566168719 for MCKENNA/CATHERINE MARY MS	619.00	87.38	53.12	759.50
BSP CANADA, IATA 0065775070	39.90	2.00	0.00	41.90
Total Fares:				658.90
Total Taxes:				53.12
Total GST/HST:				89.38
Invoice Total:				801.40
Payment(s):				
28 Oct 16 Credit Card				759.50
28 Oct 16 Credit Card				41.90
Total Payments:				801.40
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (ECONOMY CLASS FARE) +++
+++ DATE CHANGE TRAVEL ON INVOICE 482435 +++

TKT: 838 9566 168719 NAME: MCKENNA/CATHERINE MARY MS
CC: 1

ISSUED: 28OCT16 FOP:

PSEUDO: 2GU4 PLATING CARRIER: WS ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
EXCH WS 0611 W 02NOV YOWYYC 0800A OK WCL 1

FARE: CAD 619.00 TAX: 7.12 CA TAX: 87.38 RC
TAX: 46.00 XT TOTAL: CAD 759.50
REF-RESTRICTS APPLY SEE TXT

2NOV YOW WS YYC 619.00CAD619.00END XT 23.00SQ 23.00
YQ
)>RLOC 1V WS UKLUDI

>



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003

Page 1 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SAGR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482127
Invoice Date: 28 Oct 2016
Client No:
Agent:
PNR:

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192622 TICO no. 4800003



Page 2 of 2

MCCORD TRAVEL MANAGEMENT

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HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482131
Invoice Date: 28 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00124	02Nov16 07:10 pm	03Nov16 01:03 am	CALGARY INTL - OTTAWA INTL
AC	08283	15Nov16 08:30 am	15Nov16 09:52 am	TORONTO PEARSON - TIMMINS

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566168721 for MCKENNA/CATHERINE MARY MS	1,175.00	64.21	69.25	1,308.46
Total Fares:				1,175.00
Total Taxes:				69.25
Total GST/HST:				64.21
Invoice Total:				1,308.46
Payment(s):				
28 Oct 16 Credit Card				1,308.46
Total Payments:				1,308.46
Balance Due (CAD):				0.00

+++ AIR TICKET (FLEX ECONOMY CLASS FARE) +++

+++ SERVICE FEE ON INVOICE 481766 +++

NOTE: TORONTO-TIMMINS FLIGHT ADDED TO RETAIN THE VALUE OF THE TICKET / CREDIT OF 597.00 (EXP 02NOV17)

TKT: 014 9566 168721 NAME: MCKENNA/CATHERINEMARYMS
CC: FF:
ISSUED: 28OCT16 FOP:
PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED AC 124 H 02NOV YYCYOW 0710P OK H0ZLTPC 1
NVB02NOV NVA02NOV
OPEN AC 8283 Y 15NOV YYZYTS 0830A OK YOLTA 3

Total: 711.46 \$

FARE: CAD 1175.00 TAX: 14.25 CA TAX: 60.96 XG
TAX: 58.25 XT TOTAL: CAD 1308.46
AC ONLY-NON-REF-CHGE FEE AC O
NLY NT0149566168583 26OCT16 C
> IC170 17

2NOV YYC AC YOW Q20.00Q3.00 555.00/-YTO AC YTS Q9.0
0Q3.00 585.00CAD1175.00END XT 55.00SQ 3.25RC
TOUR CODE: THANKU5
RLOC 1V.



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON: CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 482131
Invoice Date: 28 Oct 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 2 of 2

MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

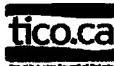
Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 481766
Invoice Date: 26 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00465	01Nov16 07:00 pm	01Nov16 08:07 pm	OTTAWA INTL - TORONTO PEARSON
AC	00145	01Nov16 08:55 pm	01Nov16 11:14 pm	TORONTO PEARSON - CALGARY INTL
AC	00124	02Nov16 07:10 pm	03Nov16 01:03 am	CALGARY INTL - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566168583 for MCKENNA/CATHERINE MARY MS	1,156.00	157.14	71.25	1,384.39
BSP CANADA, IATA 0065756680	79.90	4.00	0.00	83.90
Ticket # 9566168583 for MCKENNA/CATHERINE MARY MS	-1,156.00	-137.64	-71.25	-1,364.89
Total Fares:				79.90
Total Taxes:				0.00
Total GST/HST:				23.50
Penalties:				150.00
Invoice Total:				253.40
Payment(s):				
26 Oct 16 Credit Card				1,384.39
26 Oct 16 Credit Card				83.90
28 Oct 16 Credit Card				-1,214.89
Total Payments:				253.40
Balance Due (CAD):				0.00



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003


IATA
Page 1 of 2

MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
 MIN. OF ENVIRONMENT & CLIMATE CHANGE
 200 SAGR-COEUR 21ME ETAGE MINISTER
 SUITE
 GATINEAU, QC K1A 0H3
 CANADA

Invoice No: 481766
 Invoice Date: 26 Oct 2016
 Client No:
 Agent: |
 PNR: |

Passenger(s) MCKENNA/CATHERINE MARY MS

+++ TICKET REFUNDED +++
 SERVICE FEE USED TOWARDS INVOICE 482131 +++

TKT: 014 9566 168583 NAME: MCKENNA/CATHERINEMARYMS
 CC: FF:
 ISSUED: 26OCT16 FOP
 PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 67502982
 USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
 RFND AC 465 H 01NOV YOWYYZ 0700P OK H0ZLTPC 1
 NVB01NOV NVA01NOV
 RFND AC 145 H 01NOV YYZYYC 0855P OK H0ZLTPC 2
 NVB01NOV NVA01NOV
 RFND AC 124 H 02NOV YYCYOW 0710P OK H0ZLTPC 3
 NVB02NOV NVA02NOV

FARE: CAD 1156.00 TAX: 14.25 CA TAX: 1.50 XG
)> TAX: 212.64 XT TOTAL: CAD 1384.39
 AC ONLY-NON-REF-CHGE FEE

1NOV YOW AC X/YTO AC YYC Q YOWYYC3.00Q YOWYYC20.00
 555.00AC YOW Q20.00Q3.00 555.00CAD1156.00END XT 15
 5.64RC 57.00SQ
 TOUR CODE: THANKU5
 RLOC 1V.

>

TERMS AND CONDITIONS

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DELTA
CALGARY AIRPORT
2001 Airport Road NE, Calgary, Alberta T2E 6Z8
Tel: 403-291-2600 Fax: 403-250-8722

Catherine Mckenna

Room: 609
Folio:
Cashier:
Arrival: 11-01-16
Departure: 11-02-16

Date	Description	Additional Information	Charges	Credits
11-01-16	Room Charge		189.00	
11-01-16	Rooms Destination Marketing Fee		5.67	
11-01-16	Rooms Tourism Levy		7.79	
11-01-16	Rooms GST		9.73	
11-02-16	Visa	XX/XX		232.99
GST Summary Registration No:807209770 RT0001			Total 232.99	232.99
Room 9.73			Balance Due 0.00	CDN
F&B 0.85				
Other 5.67				
Total 16.25				

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Thank you for choosing
Delta Hotels by Marriott™.

DeltaHotels.com

Traveler Name:	Minister			
Location:	Calgary			
Dates of travel:	1-2 November			
Meals and incidentals:	B	L	D	Incidentals
Monday				
Tuesday				
Wednesday	✓			
Thursday				
Friday				
Saturday				
Sunday				
Hotel receipt(s)	✓			
Taxi receipts				
Miscellaneous receipts				
Traveler signature				

Please do not include meals that were provided during this trip.

Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: To meet with business stakeholders in Winnipeg and Edmonton - October 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M3D : Domestique - avec nuitée

Motif du voyage: Engagement principal des parties - Réunions

Autre objet du voyage:

Nom de la demande de voyage: Winnipeg-Edmonton - Oct 2016

Date de début du déplacement: 13/10/2016

Date de fin du déplacement: 14/10/2016

État d'autorisation du rapport de dépenses: Autorisation requise

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC413535

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées : 2,078.95

(Moins) Total des dépenses non remboursables : 1,735.22

Total des dépenses remboursables : 343.73

Montant total du voyageur : 343.73

Dépenses non remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
5) Commercial Air	07/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 --			1,735.22
Manual Prepaid					<hr/> 1,735.22
Air Canada					
Air Canada AND Westjet				Total des dépenses non remboursables (CAD)	1,735.22

Dépenses remboursables

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
16) Commercial Accommodation	14/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA*T ... 7.08	177.05 <hr/> 184.13
Westin Hotels And Resorts					
2) Allowance: Meals, Incidentals & Private Accommodation	14/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA#T ... 5.97	119.38 <hr/> 125.35
	14/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA#T ... 0.82	16.43 <hr/> 17.25
	14/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		ON#T ... 1.96	15.04 <hr/> 17.00
				Total des dépenses remboursables (CAD)	343.73

Récapitulatif codes de taxes

	Montant total
TPS	
10600 - 0070 - 0000 -- 8050 --	13.87
TVH	
10600 - 0070 - 0000 -- 8050 --	1.96

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51498 - 282202 - 0070 - PBJ2 - 2001 - -	2,063.12	2,078.95

Historique d'autorisation

Date et heure	Approbateur	Etat d'autorisation	Commentaire
---------------	-------------	---------------------	-------------

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *07/11/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Amanda Herault*

Date de soumission *07/11/2016*

Signature

Nom de l'émetteur de la recommandation *Myriam Montreuil*

Date recommandée _____

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Mario Raynolds*

Date d'autorisation _____

Signature

Nom de la personne responsable du traitement _____

Date de traitement _____

Signature

Expense Report Statement

Expense Report Name: To meet with business stakeholders in Winnipeg and Edmonton - October 2016

Traveller Name: Catherine McKenna

TIN:

Prepared By: Amanda Herault

Policy Module: M3D - Domestic - Overnight Stay

Trip Purpose: Key Stakeholder Engagement - Meetings

Other Trip Purpose:

Travel Request Name: Winnipeg-Edmonton - Oct 2016

Travel Start Date: 13/10/2016

Travel End Date: 14/10/2016

ER Approval Status: Approval Required

Primary Location:

Secondary Location:

Online TAN: AMC413535

Fiscal Year: 2016-2017

Travel Outside Default N

Division:

Vendor Code:

Event:

Comments:

Expense Report Summary

Expense Summary

Total allocated expenses :	2,078.95
(Minus) Total non-reimbursable expenses :	1,735.22
Total reimbursable expenses :	343.73
Total due traveller :	343.73

Non-Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
--------------	------	----------------	------------	--------

Expense Type	Date	Foreign Amount	Tax Amount	Amount
5) Commercial Air	07/10/2016 51498 - 282202 - 0070 - PBJ2 - 2001 --			1,735.22
Manual Prepaid				<u>1,735.22</u>
Air Canada				
Air Canada AND Westjet				
		Total non-reimbursable expenses (CAD)		1,735.22

Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
16) Commercial Accommodation	14/10/2016 51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA*G ... 7.08	177.05 <u>184.13</u>
Westin Hotels And Resorts				
2) Allowance: Meals, Incidentals & Private Accommodation	14/10/2016 51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA#G ... 5.97	119.38 <u>125.35</u>
	14/10/2016 51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		CA#G ... 0.82	16.43 <u>17.25</u>
	14/10/2016 51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		ON#H ... 1.96	15.04 <u>17.00</u>
		Total reimbursable expenses (CAD)		343.73

Tax Coding Summary

GST	Total Amount
10600 - 0070 - 0000 -- 8050 --	13.87
HST	Total Amount
10600 - 0070 - 0000 -- 8050 --	1.96

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51498 - 282202 - 0070 - PBJ2 - 2001 --	2,063.12	2,078.95

Approval History

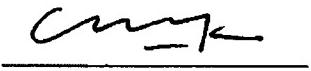
Date And Time	Approver	Approval Status	Comment
---------------	----------	-----------------	---------

Signatures

I certify that the amounts included in this Expense Report were incurred on authorized government business travel.

Traveller Name Catherine McKenna

Submit Date



NOV - 7 2016

Signature

Recommender Name Myriam Montreuil

Recommended Date



Signature

Certified pursuant to section 34 of the Financial Administration Act.

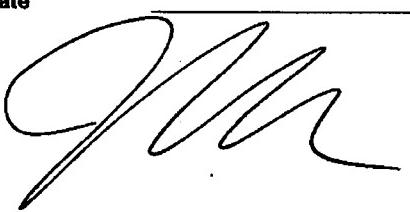
Approver Name Mario Reynolds

Approval Date



NOV - 7 2016

Signature



Processor Name _____

Processed Date _____

Signature

Travel Request

Travel Request Name: Winnipeg-Edmonton - Oct 2016

Traveller Name: Catherine McKenna

TIN:

Prepared By: Amanda Herault

Policy Module: M3D - Domestic - Overnight Stay

Trip Purpose: Key Stakeholder Engagement - Meetings

Other Trip Purpose:

Alternative To Travel: Personal attendance required

Travel Start Date: 13/10/2016

Travel End Date: 14/10/2016

Approval Status: Approved

Primary Location:

Secondary Location:

Online TAN: AMC413535

Fiscal Year: 2016-2017

Travel Outside Default N

Division:

Blanket Travel Authority No

Applied:

Vendor Code:

Custom Field 1:

Custom Field 2:

Custom Field 3:

Custom Field 4:

Custom Field 5:

Event:

Comments:

Winnipeg-Edmonton - Oct 2016

Travel Request Summary

Expense Summary

Total non-reimbursable expenses:	0.00
Total reimbursable expenses:	394.20
	394.20

Advance Summary

Travel advance:	0.00
-----------------	------

Reimbursable Expenses

Expense Type		Amount
16) Commercial Accommodation	51498 - 282202 - 0070 - PBJ2 - 2001 --	200.00
Westin Hotels And Resorts		
2) Allowance: Meals, Incidentals & Private Accommodation	51498 - 282202 - 0070 - PBJ2 - 2001 --	194.20
	Total reimbursable expenses	394.20

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51498 - 282202 - 0070 - PBJ2 - 2001 --	394.20	394.20

Approval History

Date And Time	Approver	Approval Status	Comment
21/10/2016 10:56:52	Mario Reynolds	Approved	

Itinerary Details

PNR:

Trip Status: *Quoted*

Traveller Type: Minister
Primary Trip Purpose: Key Stakeholder Engagement - Meetings

Total Itinerary Cost (CAD) 0.00

Signatures

I have access to the Treasury Board Travel Policy (internal policy for separate employers) and accept the terms and conditions of travel that are in accordance with current policy.

Traveller Name Catherine McKenna

Submit Date 21/10/2016

Signature



Submitted on behalf of the Traveller.

Delegate Name Amanda Herault

Submit Date 21/10/2016

Signature

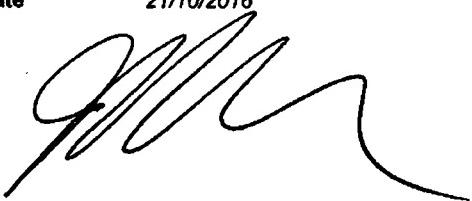


Certified pursuant to section 32 of the Financial Administration Act.

Approver Name Mario Reynolds

Approval Date 21/10/2016

Signature



MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 479403
Invoice Date: 7 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	08525	13Oct16 07:40 am	13Oct16 09:22 am	OTTAWA INTL - WINNIPEG INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2168291819	348.00	49.16	30.12	427.28
BSP CANADA, IATA 0065744612	39.90	2.00	0.00	41.90
Total Fares:				387.90
Total Taxes:				30.12
Total GST/HST:				51.16
Invoice Total:				469.18
Payment(s):				
07 Oct 16 Credit Card				427.28
07 Oct 16 Credit Card				41.90
Total Payments:				469.18
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (FLEX ECONOMY CLASS FARE) +++

NAME: MCKENNA/CATHERINE MS TKT: 014 21 68291819 1
FF: REF:
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. AC 8525 W 13OCT16 YOW YWG 0740 OK W5SLTPC 1PC USED
NVB:1/13OCT16 2/ 3/ 4/
NVA:1/13OCT16 2/ 3/ 4/
FR: CAD 348.00 TX: CA 7.12 TX: RC 49.16
TX: SQ 23.00
EQ:
TL: CAD 427.28
FARE CALCULATION
13OCT16YOW AC YWG Q23.00R325.00CAD348.00 END ROE1.00
FOP: APC: 135944
FOP:
END: AC ONLY/NON-REF/CHGE FEE
-BG:AC
62990476/07OCT16/YWGAWAC / WW
WINNIPEG /CANADA

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 479403
Invoice Date: 7 Oct 2016
Client No:
Agent:
PNR:

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 2 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Invoice No: 479693
Invoice Date: 11 Oct 2016
Client No:
Agent:
PNR:

Passenger(s) MCKENNA/CATHERINE MARY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00573	13Oct16 05:00 pm	13Oct16 06:04 pm	WINNIPEG INTL - EDMONTON INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566042558 for MCKENNA/CATHERINE MARY MS	322.00	18.86	55.12	395.98
BSP CANADA, IATA 0065744779	39.90	2.00	0.00	41.90
Total Fares:				361.90
Total Taxes:				55.12
Total GST/HST:				20.86
Invoice Total:				437.88
Payment(s):				
11 Oct 16 Credit Card				395.98
11 Oct 16 Credit Card				41.90
Total Payments:				437.88
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (ECONOMY CLASS FARE) +++

TERMS AND CONDITIONS

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 1 of 1

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 479723
Invoice Date: 11 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00573	13Oct16 05:00 pm	13Oct16 06:04 pm	WINNIPEG INTL - EDMONTON INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
SEAT SELECTION FEE 821808436	10.00	0.50	0.00	10.50
Total Fares:				10.00
Total Taxes:				0.00
Total GST/HST:				0.50
Invoice Total:				10.50
Payment(s):				
11 Oct 16 Credit Card				10.50
Total Payments:				10.50
Balance Due (CAD):				0.00

+++ SEAT SELECTION FEE FOR TRAVEL ON INVOICE 479693 +++

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

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If your travel agent booked via a tour operator, further terms and conditions may be found in the tour operator's brochure.



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 1 of 1

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Invoice No: 479715
Invoice Date: 11 Oct 2016
Client No:
Agent:
PNR:

Passenger(s) MCKENNA/CATHERINE MARY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00154	14Oct16 03:55 pm	14Oct16 09:34 pm	EDMONTON INTL - TORONTO PEARSON
AC	00470	14Oct16 10:30 pm	14Oct16 11:33 pm	TORONTO PEARSON - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566042577 for MCKENNA/CATHERINE MARY MS	580.00	31.38	41.12	652.50
BSP CANADA, IATA 0065744798	39.90	5.19	0.00	45.09
Ticket # 9566042577 for MCKENNA/CATHERINE MARY MS	-580.00	-31.38	-41.12	-652.50
Total Fares:				39.90
Total Taxes:				0.00
Total GST/HST:				5.19
Invoice Total:				45.09
Payment(s):				
11 Oct 16 Credit Card				652.50
11 Oct 16 Credit Card				45.09
17 Oct 16 Credit Card				-652.50
Total Payments:				45.09
Balance Due (CAD):				0.00

+++ TICKET REFUNDED +++

+++ SERVICE FEE USED TOWARDS TRAVEL ON INVOICES 480127 & 480175 +++

TKT: 014 9566 042577 NAME: MCKENNA/CATHERINEMARYMS
CC: FF:

ISSUED: 11OCT16 FOP:

PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
RFND AC 154 H 14OCT YEGYYZ 0355P OK H0SLTPC 1
NVB14OCT NVA14OCT
RFND AC 470 H 14OCT YYZYOW 1030P OK H0SLTPC 2
NVB14OCT NVA14OCT

FARE: CAD 580.00 TAX: 7.12 CA TAX: 30.86 XG

TAX: 34.52 XT TOTAL: CAD 652.50

AC ONLY-NON-REF-CHGE FEE

)>

14OCT YEA AC X/YTO AC YOW Q YEAYOW3.00Q YEAYOW20.00
557.00CAD580.00END XT 34.00SQ 0.52RC

TOUR CODE: THANKU5

RLOC 1V'



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 479715
Invoice Date: 11 Oct 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

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McCord Travel Management

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Invoice No: 480127
Invoice Date: 14 Oct 2016
Client No:
Agent:
PNR:

Passenger(s) MCKENNA/CATHERINE MARY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00438	14Oct16 02:15 pm	14Oct16 07:54 pm	EDMONTON INTL - TORONTO PEARSON

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566042770 for MCKENNA/CATHERINE MARY MS	428.00	24.41	60.12	512.53
Total Fares:				428.00
Total Taxes:				60.12
Total GST/HST:				24.41
Invoice Total:				512.53
Payment(s):				
14 Oct 16 Credit Card				512.53
Total Payments:				512.53
Balance Due (CAD):				0.00

+++ AIR TICKET (ECONOMY CLASS FARE) +++
+++ SERVICE FEE ON INVOICE 479715 +++

TKT: 838 9566 042770 NAME: MCKENNA/CATHERINE MARY MS
CC:

ISSUED: 14OCT16 FOP:

PSEUDO: 2GU4 PLATING CARRIER: WS ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED WS 0438 Q 14OCT YEGYYZ 0215P OK QCL 1
NVB14OCT NVA14OCT

FARE: CAD 428.00 TAX: 7.12 CA TAX: 24.41 XG
TAX: 53.00 XT TOTAL: CAD 512.53
NONREF - FEE FOR CHG-CXL

14OCT YEA WS YTO 428.00CAD428.00END XT 30.00SQ 23.0
> 0YQ
RLOC 1V WS EYUFHQ

>



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 480127
Invoice Date: 14 Oct 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 2 of 2

MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 480175
Invoice Date: 14 Oct 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	00374	14Oct16 11:00 pm	14Oct16 11:59 pm	TORONTO PEARSON - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9566042807 for MCKENNA/CATHERINE MARY MS	186.00	29.92	44.12	260.04
Total Fares:				186.00
Total Taxes:				44.12
Total GST/HST:				29.92
Invoice Total:				260.04
Payment(s):				
14 Oct 16 Credit Card				260.04
Total Payments:				260.04
Balance Due (CAD):				0.00

+++ AIR TICKET (ECONOMY CLASS FARE) +++
+++ SERVICE FEE ON INVOICE 479715 +++

TKT: 838 9566 042807 NAME: MCKENNA/CATHERINE MARY MS
CC:
ISSUED: 14OCT16 FOP:
PSEUDO: 2GU4 PLATING CARRIER: WS ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED WS 0374 Q 14OCT YYZYOW 1100P OK QAL 1
NVB14OCT NVA14OCT

FARE: CAD 186.00 TAX: 7.12 CA TAX: 29.92 RC
TAX: 37.00 XT TOTAL: CAD 260.04
NONREF - FEE FOR CHG-CXL

14OCT YTO WS YOW 186.00CAD186.00END XT 25.00SQ 12.0
> 0YQ
RLOC 1V WS IUPOLC

>

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 480175
Invoice Date: 14 Oct 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

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130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 2 of 2

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Catherine Mckenna

Page Number	:	1	Invoice Nbr	:	27717492
Guest Number	:	1112843			
Folio ID	:				
Arrive Date	:	13-OCT-16	18:56		
Depart Date	:	14-OCT-16	12:01		
No. Of Guest	:	1			
Room Number	:	1208			
Club Account	:				

Information Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 14-OCT-16 03:50 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
13-OCT-16	RT1208	Room Charge	164.00	
13-OCT-16	RT1208	GST	8.45	
13-OCT-16	RT1208	Destination Marketing Fee	4.92	
13-OCT-16	RT1208	Tourism Levy	6.76	
14-OCT-16	VI	Visa		-184.13
		** Total	184.13	-184.13
		*** Balance	-0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at westin.com/eatwell

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Catherine Mckenna

Page Number	:	2	Invoice Nbr	:	27717492
Guest Number	:	1112843			
Folio ID	:				
Arrive Date	:	13-OCT-16	18:56		
Depart Date	:	14-OCT-16	12:01		
No. Of Guest	:	1			
Room Number	:	1208			
Club Account	:				

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Beverage	Phone	Other	Total	Payment
10-13-2016	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00
Total	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00

Traveler Name:	Catherine McKenna			
Location:	Edmonton/Winnipeg			
Dates of travel:	13 - 14 Oct. 2016			
Meals and incidentals:	B	L	D	Incidentals
Monday				
Tuesday				
Wednesday				
Thursday	✓	✓	✓	
Friday	✓	✓	✓	
Saturday				
Sunday				
Hotel receipt(s)	✓			
Taxi receipts				
Miscellaneous receipts				
Traveler signature				

Please do not include meals that were provided during this trip.

Out of Pocket Expenses: Details[View Linked Transactions](#)
[Out of Pocket Expenses: Copy](#)**Out of Pocket Expense:** 14/10/2016**Amount:** \$159.60 CAD**Meals and Incidentals**[Expenses](#)[Coding](#)[Approval](#)[Summary](#)**2) Allowance: Meals, Incidentals & Private Accommodation**

This expense type relates to the cost of meals, incidentals and nights with private accommodation for up to 30 days in a single location. Use this to estimate costs on travel requests, or to record the actual out of pocket expense amount on expense reports. One form covers allowances for up to 10 unique destinations in a single trip. If your trip covers more than 10 unique destinations, add another instance of this expense type after you have saved this entry. Use the 2a) Allowance: Meals, Incidentals & Private Accommodation (Extended) expense type to record costs from the 31st day of travel onwards in a single location.

Enter the date range of travel.

Start Date

End Date

13/10/2016



14/10/2016



Select the meals/incidentals/accommodation allowances you want to claim and click Calculate Allowances.

Date	Country / Location	Breakfast	Lunch	Dinner	Incidentals	Private Acco
13/10/2016	Canada - Alberta	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13/10/2016	Canada - Manitoba	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13/10/2016	Canada - Ontario	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14/10/2016	Canada - Alberta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Calculate Allowances](#)**Summary**

Country	Location	Meals	Incidentals	Private Accommodation
Canada	Alberta	125.35	0.00	0.00
Canada	Manitoba	17.25	0.00	0.00
Canada	Ontario	17.00	0.00	0.00

[Delete](#)[Save](#)[Cancel](#)

Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: To attend the CCME Conference in Montreal - October 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M3D : Domestique - avec nuitée

Motif du voyage: Mandat principal - Conférences

Autre objet du voyage:

Nom de la demande de voyage: Montreal - October 2016

Date de début du déplacement: 01/10/2016

Date de fin du déplacement: 03/10/2016

État d'autorisation du rapport de dépenses: Autorisé(e)

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC423202

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées :	540.27
--	---------------

Total des dépenses remboursables :	540.27
---	---------------

Montant total du voyageur :	540.27
------------------------------------	---------------

Dépenses remboursables

Type de dépenses	Date	Montant en devise étrangère	Montant de la taxe	Montant
				000052

Type de dépenses	Date		Montant en devise étrangère	Montant de la taxe	Montant
11) Taxi	01/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --			14.06
			QC*T ...	1.94	<u>16.00</u>
From restaurant to hotel					
16) Commercial Accommodation	02/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		QC*T ...	183.05 <u>25.21</u> <u>208.26</u>
Marriott Hotels And Resorts					
16) Commercial Accommodation	03/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		QC*T ...	197.69 <u>27.22</u> <u>224.91</u>
Marriott Hotels And Resorts					
2) Allowance: Meals, Incidentals & Private Accommodation	03/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --		QC#T ...	78.50 <u>12.60</u> <u>91.10</u>
Total des dépenses remboursables (CAD)					
					540.27

Récapitulatif codes de taxes

TPS	Montant total
10600 - 0070 - 0000 -- 8050 --	66.97

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51498 - 282202 - 0070 - PBJ2 - 2001 --	473.30	540.27

Historique d'autorisation

Date et heure	Approbateur	État d'autorisation	Commentaire
18/10/2016 13:50:18	Diane Girouard	Autorisé(e)	
17/10/2016 10:23:47	Marlo Raynolds	Autorisé(e)	

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *17/10/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Amanda Herault*

Date de soumission *17/10/2016*

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Marlo Raynolds*

Date d'autorisation *17/10/2016*

Signature

Nom de la personne responsable du traitement *Diane Girouard*

Date de traitement *18/10/2016*

Signature

Expense Report Statement

Expense Report Name: To attend the CCME Conference in Montreal - October 2016

Traveller Name: Catherine McKenna **Online TAN:** AMC423202
TIN:
Prepared By: Amanda Herault **Fiscal Year:** 2016-2017
Policy Module: M3D - Domestic - Overnight Stay **Travel Outside Default:** N
Trip Purpose: Core Mandate - Conferences **Division:**
Other Trip Purpose: **Vendor Code:**
Travel Request Name: Montreal - October 2016 **Event:**
Travel Start Date: 01/10/2016
Travel End Date: 03/10/2016
ER Approval Status: Approval Required
Primary Location:
Secondary Location:
Comments:

Expense Report Summary

Expense Summary

Total allocated expenses :	540.27
Total reimbursable expenses :	540.27
Total due traveller :	540.27

Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
11) Taxi	01/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --	QC*G ... 1.94	14.06

From restaurant to hotel

16) Commercial Accommodation	02/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --	QC*G ... 25.21	183.05
				208.26

Marriott Hotels And Resorts

16) Commercial Accommodation	03/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --	QC*G ... 27.22	197.69
				224.91

Marriott Hotels And Resorts

Expense Type	Date	Foreign Amount	Tax Amount	Amount
2) Allowance: Meals, Incidentals & Private Accommodation	03/10/2016	51498 - 282202 - 0070 - PBJ2 - 2001 -- 10600 - 0070 - 0000 -- 8050 --	QC#G ... 12.60	78.50
				91.10
Total reimbursable expenses (CAD)				540.27

Tax Coding Summary

GST	Total Amount
10600 - 0070 - 0000 -- 8050 --	66.97

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51498 - 282202 - 0070 - PBJ2 - 2001 --	473.30	540.27

Approval History

Date And Time	Approver	Approval Status	Comment
---------------	----------	-----------------	---------

Signatures

I certify that the amounts included in this Expense Report were incurred on authorized government business travel.

Traveller Name	Catherine McKenna	Submit Date	_____
----------------	-------------------	-------------	-------

Signature

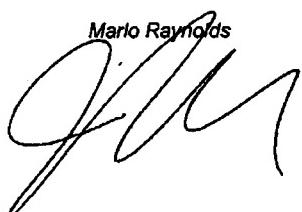


OCT 14 2016

Certified pursuant to section 34 of the Financial Administration Act.

Approver Name	Mario Reynolds	Approval Date	_____
---------------	----------------	---------------	-------

Signature



OCT 14 2016

Processor Name _____

Processed Date _____

Signature

Travel Request

Travel Request Name: Montreal - October 2016

Traveller Name:	<i>Catherine McKenna</i>	Online TAN:	<i>AMC423202</i>
TIN:		Fiscal Year:	<i>2016-2017</i>
Prepared By:	<i>Amanda Herault</i>	Travel Outside Default Division:	<i>N</i>
Policy Module:	<i>M3D - Domestic - Overnight Stay</i>	Blanket Travel Authority Applied:	<i>No</i>
Trip Purpose:	<i>Core Mandate - Conferences</i>	Vendor Code:	
Other Trip Purpose:		Custom Field 1:	
Alternative To Travel:	<i>Personal attendance required</i>	Custom Field 2:	
Travel Start Date:	<i>01/10/2016</i>	Custom Field 3:	
Travel End Date:	<i>03/10/2016</i>	Custom Field 4:	
Approval Status:	<i>Approved</i>	Custom Field 5:	
Primary Location:		Event:	
Secondary Location:			
Comments:	<i>Montreal - October 2016</i>		

Travel Request Summary

Expense Summary	Advance Summary
Total non-reimbursable expenses:	0.00
Total reimbursable expenses:	777.05
	Travel advance:
	777.05

Reimbursable Expenses

Expense Type		Amount
11) Taxi	<i>51498 - 282202 - 0070 - PBJ2 - 2001 --</i>	20.00
16) Commercial Accommodation	<i>51498 - 282202 - 0070 - PBJ2 - 2001 --</i>	500.00
Marriott Hotels And Resorts		
2) Allowance: Meals, Incidentals & Private Accommodation	<i>51498 - 282202 - 0070 - PBJ2 - 2001 --</i>	257.05
		Total reimbursable expenses
		777.05

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51498 - 282202 - 0070 - PBJ2 - 2001 --	777.05	777.05

Approval History

Date And Time	Approver	Approval Status	Comment
11/10/2016 10:21:29	Mario Raynolds	Approved	

Itinerary Details

PNR:	Traveller Type:	Minister
Trip Status:	Primary Trip Purpose:	Core Mandate - Conferences

Total Itinerary Cost (CAD) 0.00

Signatures

I have access to the Treasury Board Travel Policy (internal policy for separate employers) and accept the terms and conditions of travel that are in accordance with current policy.

Traveller Name

Catherine McKenna

Submit Date

11/10/2016



Signature

Submitted on behalf of the Traveller.

Delegate Name

Amanda Herault

Submit Date

11/10/2016



Certified pursuant to section 32 of the Financial Administration Act.

Approver Name

Mario Reynolds

Approval Date

11/10/2016

Signature



Residence
Inn®
Marriott.

Residence Inn by Marriott
Montreal Centre-Ville /
Montreal Downtown

2045 Peel
Montreal, Quebec H3A 1T6
T 514.982.6064

C. McKenna

Chambre: 1409

Type de Chambre: STKT

No. de clients: 1

Tarif: \$175.00 Commis:

Arrivée: 01Oct16

Heure: 10:12PM

Départ: 02Oct16

Heure:

No. Folio:

Date	Description	Frais	Crédits
01Oct16	Studio 1-6	175.00	
01Oct16	Taxes Hebergement	6.13	
01Oct16	Tps #814517108	9.06	
01Oct16	Tvq #1219084290	18.07	
02Oct16	Visa		208.26
<i>Carte de crédit: Montant: 208.26 AUT: 061751 Signature en Filière Cette carte a été électroniquement lue le 01Oct16</i>			
Solde:			0.00

En tant que membres du programme de récompenses, vous avez peut-être gagné des points et/ou milles, échangeables immédiatement contre des vacances de rêve. Commencez maintenant à gagner des points et/ou milles, ainsi qu'un statut de membre "Elite" en plus de bénéficier d'offres uniques. Inscrivez-vous aujourd'hui au comptoir réception.

Merci d'avoir choisi le Marriott Residence Inn Montreal Centre-ville. Vous pouvez reserver directement avec nous au (514) 982-6064 ou par internet au www.marriott.com/yulri

Tel que demandé, une facture finale vous sera envoyée par courriel à : LXXXXXXXXXXXXXX@CANADA.CA. Pour notre code de conduite sur la confidentialité, voir «Internet Privacy Statement» sur Marriott.com.



DATE: <u>300916</u>	REÇU RECEIPT \$ <u>16</u>
VOYAGE / TRIP: De/From _____	To _____
No. Vignette Sticker No. _____	No. permis de travail Workpermit No. _____
No. Auto Car No. _____	Signature du chauffeur Driver's Signature _____
No. T.P.S./G.S.T. _____	No. T.V.Q./U.S.T. _____
TAXI ATLAS - TEL:(514) 485-8585, FAX:(514) 485-0946	

→ Taxi in
Montreal (514)
Area Code
Date: 01/10/2016
and not 30/09/2016
as written by
driver.

Pour planifier votre prochain séjour, consultez residenceinn.com

Residence Inn® Marriott.

DÉPART EXPRESS

FACTURE INCLUSE

Cher client, chère cliente,

Merci d'avoir choisi de séjourner au Marriott Residence Inn Montréal Centre-ville.

Votre départ est prévu pour aujourd'hui. Nous aimerais vous dire au revoir en personne, mais si le temps vous presse, nous vous offrons l'avantage du «départ express». La facture ci-jointe est votre reçu et reflète les éléments facturés à votre compte jusqu'à 4h00 am aujourd'hui.

Pour compléter votre Départ Express

- Laissez la carte clé dans la chambre près du téléphone ou encore déposez-la à la réception en sortant. Les charges encourues seront portées à votre carte de crédit en filière.

Pour les frais additionnels de ce matin:

- Veuillez passer à la réception pour recevoir une copie mise à jour de votre facture.

Merci encore d'avoir séjourné au Marriott Residence Inn Montréal Centre-ville. Nous espérons avoir le privilège de vous accueillir de nouveau bientôt. N'hésitez pas à nous dire si nous pouvons effectuer une nouvelle réservation pour vous.

Residence Inn® Marriott.

EXPRESS CHECK-OUT

HOTEL BILL ENCLOSED

Dear Guest:

Thank you for choosing the Residence Inn by Marriott Montreal Downtown.

We understand that you are scheduled to leave today. We would love to say goodbye in person, however if you are in a hurry, we offer the convenience of Express Check-Out. The enclosed bill is your receipt and detail of charges as of 4 a.m. today.

To complete your Express Check-Out:

- Leave the keycard in the suite by the phone or drop it by the Front Desk on your way out. Charges incurred will be billed to the credit card on file.*

For charges incurred this morning:

- Stop by the Front Desk to receive an updated copy of your invoice.*

Thank you again for choosing the Residence Inn by Marriott Montreal Downtown. We can't wait to welcome you back. Please let us know if we can make a future reservation for you.

LÉGENDE / LEGEND

TPS	/	Federal tax
TVQ	/	Provincial tax
Taxe sur hébergement	/	Lodging tax
Stationnement	/	Parking
Chambre	/	Room rate
Appel local	/	Local call
Appel interurbain	/	Long distance call
Sommaire des taxes	/	Tax Summary
Autre	/	Total de la taxe fédérale Total of Federal tax

FOLIO DU CLIENT
CLIENT FOLIO

Marriott Montréal Château Champlain • 1, Place du Canada, Montréal, QC H3B 4C9 Canada
514.878.9000 • Marriott.com/YULCC



2202 ZZ/MCKENNA/CATHERIN 189.00 03/10/16 11:26 17991 14124
 Chambre/Room Nom/Name Tarif/Rate Départ/Depart Heure/Time
 KICV Arrivée/Arrive Heure/Time
 Type
 151 XXX PASSPORT:

XXX
 Réceptionniste Room Clerk
 Adresse Address

NE 11111

Paiement Payment

MRW#:

DATE

RÉFÉRENCE/REFERENCE

FRAIS / CHARGES

CRÉDITS / CREDITS

SOLDE / BALANCE DUE

02/10 CHAM/RM	2202, 1	189.00	
02/10 TPS/GST	2202, 1	9.78	A
02/10 TVQ/PST	2202, 1	19.51	B
02/10 TX HB/RM	2202, 1	6.62	P
03/10 CCARD-VS		224.91	

PAIEMENT/PAYMENT: VISA CARD

.00

----- SOMMAIRE DES TAXES -----

DESCRIPTION	TAXABLE	TAXE
5 % TPS/GST CHAMBRE (AJK)		9.78
9.975% TVQ/PST CHAMB (BL)		19.51
5% TPS/GST AUTRE/OTH (CEGI)		.00
9.975% TVQ/PST AUTRE (DFH)		.00

FRAIS NETS	TAXE	CREDITS	FOLIO
195.62	29.29	224.91	.00

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 LOUISE.IMBEAULT@CANADA.CA
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

Minister

Sat: D

Sunday: X

Monday: D

TPS/GST: R140414228
 TVQ/PST: 1017626015

Ce relevé constitue votre seul reçu. Vous avez accepté de régler vos frais en argent comptant, à l'aide d'un chèque personnel approuvé ou en nous autorisant à porter à votre carte de crédit toutes les sommes facturées à votre compte. Le montant apparaissant dans la colonne « Crédit » à la même ligne que tout numéro de carte de crédit inscrit dans la colonne « Référence » ci-dessus sera porté au compte associé à cette carte de crédit. (L'émetteur de la carte de crédit facturera vos frais selon les modalités habituelles). Si, pour quelque raison que ce soit, l'émetteur de la carte de crédit ne paie pas les frais indiqués ci-dessus, vous devrez les régler vous-même. Dans le cas d'une facturation directe, si le paiement n'est pas effectué dans un délai de 25 jours suivant la date de votre départ, vous devrez nous verser des intérêts sur le solde du compte, calculés à partir de la date de votre départ à un taux mensuel de 1,5 % (taux annuel de 18 %), ou selon le plafond imposé par la loi, en plus des frais raisonnables de recouvrement, y compris les honoraires d'avocat.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (annual rate 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

Pour réserver votre prochain séjour, allez à marriott.com / To secure your next stay, go to marriott.com

VOYAGEZ DE FAÇON EXCEPTIONNELLE
TRAVEL BRILLIANTLY.

4

000065

Out of Pocket Expenses: Details

[View Linked Transactions](#)
[Out of Pocket Expenses: Copy](#)

Out of Pocket Expense: 03/10/2016

Amount: \$0.00 CAD

Meals and Incidentals

[Expenses](#)[Coding](#)[Approval](#)[Summary](#)

2) Allowance: Meals, Incidentals & Private Accommodation

This expense type relates to the cost of meals, incidentals and nights with private accommodation for up to 30 days in a single location. Use this to estimate costs on travel requests, or to record the actual out of pocket expense amount on expense reports. One form covers allowances for up to 10 unique destinations in a single trip. If your trip covers more than 10 unique destinations, add another instance of this expense type after you have saved this entry. Use the 2a) Allowance: Meals, Incidentals & Private Accommodation (Extended) expense type to record costs from the 31st day of travel onwards in a single location.

Enter the date range of travel.

Start Date

End Date

01/10/2016



03/10/2016



Select the meals/incidentals/accommodation allowances you want to claim and click Calculate Allowances.

Date	Country / Location	Breakfast	Lunch	Dinner	Incidentals	Private Accommodation
01/10/2016	Canada - Quebec	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02/10/2016	Canada - Quebec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03/10/2016	Canada - Quebec	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Calculate Allowances](#)

Summary

Country	Location	Meals	Incidentals	Private Accommodation
Canada	Quebec	91.10	0.00	0.00

[Save](#)[Cancel](#)

Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: To attend the UNGA Conference in New York City - September 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M3T : transfrontalier - avec nuitée

Motif du voyage: Mandat principal - Conférences

Autre objet du voyage:

Nom de la demande de voyage: New York City - September 2016

Date de début du déplacement: 20/09/2016

Date de fin du déplacement: 22/09/2016

État d'autorisation du rapport de dépenses: Autorisé(e)

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC440222

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées :	1,984.69
--	-----------------

(Moins) Total des dépenses non remboursables :	1,051.40
--	----------

Total des dépenses remboursables :	933.29
---	---------------

Montant total du voyageur :	933.29
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Dépenses non remboursables

Type de dépenses	Date	Montant en devise étrangère	Montant de la taxe	Montant
5) Commercial Air	15/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			1,051.40
Manual Prepaid				<hr/> 1,051.40
Air Canada				
Total des dépenses non remboursables (CAD)				1,051.40

Dépenses remboursables

Type de dépenses	Date	Montant en devise étrangère	Montant de la taxe	Montant
11) Taxi	22/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			24.69
		18.80 (USD)		<hr/> 24.69
11) Taxi	21/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			18.78
		14.30 (USD)		<hr/> 18.78
16) Commercial Accommodation	23/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			741.56
Doubletree Hotels		564.63 (USD)		<hr/> 741.56
2) Allowance: Meals, Incidentals & Private Accommodation	22/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			125.54
		95.59 (USD)		<hr/> 125.54
	22/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			22.72
		17.30 (USD)		<hr/> 22.72
Total des dépenses remboursables (CAD)				933.29

Récapitulatif codes de taxes

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51497 - 285100 - 0070 - PBJ2 - 2001 --	1,984.69	1,984.69

Historique d'autorisation

Date et heure	Approbateur	État d'autorisation	Commentaire
18/10/2016 07:25:22	Diane Girouard	Autorisé(e)	
17/10/2016 10:23:53	Marlo Raynolds	Autorisé(e)	

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *17/10/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Amanda Herault*

Date de soumission *17/10/2016*

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Marlo Raynolds*

Date d'autorisation *17/10/2016*

Signature

Nom de la personne responsable du traitement *Diane Girouard*

Date de traitement *18/10/2016*

Signature

Expense Report Statement

Expense Report Name: To attend the UNGA Conference in New York City - September 2016

Traveller Name:	<i>Catherine McKenna</i>	TAN:	
TIN:		Fiscal Year:	<i>2016-2017</i>
Prepared By:	<i>Amanda Herault</i>	Travel Outside Default	<i>N</i>
Policy Module:	<i>M3T - Transborder - Overnight Stay</i>	Division:	
Trip Purpose:	<i>Core Mandate - Conferences</i>	Vendor Code:	
Other Trip Purpose:		Event:	
Travel Request Name:	<i>New York City - September 2016</i>		
Travel Start Date:	<i>20/09/2016</i>		
Travel End Date:	<i>22/09/2016</i>		
ER Approval Status:	<i>Approval Required</i>		
Primary Location:			
Secondary Location:			
Comments:			

Expense Report Summary

Expense Summary

Total allocated expenses :	1,984.69
(Minus) Total non-reimbursable expenses :	1,051.40
Total reimbursable expenses :	933.29
Total due traveller :	933.29

Non-Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
5) Commercial Air	15/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			1,051.40
Manual Prepaid				<u>1,051.40</u>
Air Canada				

Total non-reimbursable expenses (CAD) **1,051.40**

Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
---------------------	-------------	-----------------------	-------------------	---------------

Expense Type	Date		Foreign Amount	Tax Amount	Amount
11) Taxi	22/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --			24.69
			18.80 (USD)		24.69
11) Taxi	21/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --			18.78
			14.30 (USD)		18.78
16) Commercial Accommodation	23/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --			741.56
Doubletree Hotels			564.63 (USD)		741.56
2) Allowance: Meals, Incidentals & Private Accommodation	22/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --			125.54
			95.59 (USD)		125.54
	22/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --			22.72
			17.30 (USD)		22.72
				Total reimbursable expenses (CAD)	933.29

Tax Coding Summary

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51497 - 285100 - 0070 - PBJ2 - 2001 --	1,984.69	1,984.69

Approval History

Date And Time	Approver	Approval Status	Comment
---------------	----------	-----------------	---------

Signatures

I certify that the amounts included in this Expense Report were incurred on authorized government business travel.

Traveller Name

Catherine McKenna

Submit Date



OCT 14 2016

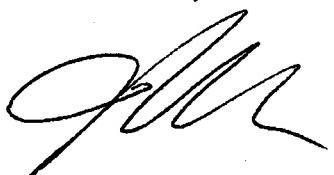
Signature

Certified pursuant to section 34 of the Financial Administration Act.

Approver Name

Mario Reynolds

Approval Date



OCT 14 2016

Signature

Processor Name

Processed Date

Signature

Travel Request

Travel Request Name: New York City - September 2016

Traveller Name:	<i>Catherine McKenna</i>	TAN:	
TIN:		Fiscal Year:	<i>2016-2017</i>
Prepared By:	<i>Amanda Herault</i>	Travel Outside Default Division:	<i>N</i>
Policy Module:	<i>M3T - Transborder - Overnight Stay</i>	Blanket Travel Authority Applied:	<i>No</i>
Trip Purpose:	<i>Core Mandate - Conferences</i>	Vendor Code:	
Other Trip Purpose:		Custom Field 1:	
Alternative To Travel:	<i>Personal attendance required</i>	Custom Field 2:	
Travel Start Date:	<i>20/09/2016</i>	Custom Field 3:	
Travel End Date:	<i>22/09/2016</i>	Custom Field 4:	
Approval Status:	<i>Approved</i>	Custom Field 5:	
Primary Location:		Event:	
Secondary Location:			
Comments:	<i>New York City - September 2016</i>		

Travel Request Summary

Expense Summary	Advance Summary
Total non-reimbursable expenses:	0.00
Total reimbursable expenses:	1,113.57
	1,113.57

Reimbursable Expenses

Expense Type		Amount
11) Taxi	<i>51497 - 285100 - 0070 - PBJ2 - 2001 --</i>	75.00
16) Commercial Accommodation	<i>51497 - 285100 - 0070 - PBJ2 - 2001 --</i>	700.00
Doubletree Hotels		
2) Allowance: Meals, Incidentals & Private Accommodation	<i>51497 - 285100 - 0070 - PBJ2 - 2001 --</i>	338.57
		Total reimbursable expenses
		1,113.57

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51497 - 285100 - 0070 - PBJ2 - 2001 --	1,113.57	1,113.57

Approval History

Date And Time	Approver	Approval Status	Comment
11/10/2016 11:06:43	Mario Raynolds	Approved	

Itinerary Details

PNR: **Minister**
Trip Status: **Quoted** Traveller Type: **Minister**
Primary Trip Purpose: **Core Mandate - Conferences**

Total Itinerary Cost (CAD) 0.00

Signatures

I have access to the Treasury Board Travel Policy (internal policy for separate employers) and accept the terms and conditions of travel that are in accordance with current policy.

Traveller Name

Catherine McKenna

Submit Date

11/10/2016



Signature

Submitted on behalf of the Traveller.

Delegate Name

Amanda Herault

Submit Date

11/10/2016



Certified pursuant to section 32 of the Financial Administration Act.

Approver Name

Mario Reynolds

Approval Date

11/10/2016

Signature



MCCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 476416
Invoice Date: 15 Sep 2016
Client No:
Agent:
PNR:

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	08664	20Sep16 02:50 pm	20Sep16 04:10 pm	OTTAWA INTL - NEW YORK LAGUARDIA
AC	08665	22Sep16 04:40 pm	22Sep16 06:06 pm	NEW YORK LAGUARDIA - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2167409161	807.00	43.95	116.55	967.50
BSP CANADA, IATA 0065709762	79.90	4.00	0.00	83.90
Total Fares:				886.90
Total Taxes:				116.55
Total GST/HST:				47.95
Invoice Total:				1,051.40
Payment(s):				
15 Sep 16 Credit Card				967.50
15 Sep 16 Credit Card				83.90
Total Payments:				1,051.40
Balance Due (CAD):				0.00

+++ AIR TICKET PLUS SERVICE FEE (FLEX ECONOMY CLASS FARE) +++

NAME: MCKENNA/CATHERINE MS TKT: 014 21 67409161 1
FF: REF: :
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. AC 8664 U 20SEP16 YOW LGA 1450 OK U3Q1TP USED
2. AC 8665 G 22SEP16 LGA YOW 1640 OK G7S1TP USED
NVB:1/20SEP16 2/22SEP16 3/ 4/
NVA:1/20SEP16 2/22SEP16 3/ 4/
FR: CAD 807.00 TX: CA 12.10 TX: XG 40.96
TX: XT 107.44
EQ:
TL: CAD 967.50
FARE CALCULATION
20SEP16YOW AC NYC R557.00AC YOW R250.00CAD807.00 END ROE1.00
XT2.99RC23.00SQ7.21YC46.64US5.19XA9.17XY7.34AY XF5.90LGA4.50
FOP: APC: 092646
FOP:
END: AC ONLY/NONREF/CHGFEES -BG:AC
62990476/15SEP16/YWGAWAC / WW
WINNIPEG /CANADA



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21^{ME} ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 476416
Invoice Date: 15 Sep 2016
Client No:
Agent:
PNR:

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

Passengers are responsible to obtain the necessary documentation(s) such as: (i) Valid passport, (ii) required entry visa, and (iii) medical immunization, vaccination, etc. Please note that entry to another country may be refused even if the required information and travel documents are complete.

Living standards and practices at the destination and standards and conditions there with respect to the provision of utilities, services and accommodation may differ from those found in Canada.

If your travel agent booked via a tour operator, further terms and conditions may be found in the tour operator's brochure.



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-8000 F: 613-755-8006
HST no. R897192522 TICO no. 4800003



Page 2 of 2



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Doubletree Metropolitan Hotel New York
569 Lexington Ave.
New York, NY 10022
United States of America
TELEPHONE 212-752-7000 • FAX (212)758-6311
Reservations
www.doubletree.com or 1-800-222-TREE

MCKENNA, CATHERINE (1 OF 2)

FACRE COEUR

GLOUCESTER ON K1A0H3
CANADA

Room No: 1109/NQ1
Arrival Date: 9/20/2016 2:32:00 PM
Departure Date: 9/21/2016 8:06:00 AM
Adult/Child: 1/0
Cashier ID:
Room Rate: 799.00
AL:
HH #: 466912621 BLUE
VAT #:
Folio No/Che

Confirmation Number:

Doubletree Metropolitan Hotel New York 9/23/2016 2:29:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
9/20/2016	GUEST ROOM		9057468	\$489.00		
9/20/2016	NY CITY 5.875% TAX		9057468	\$28.73		
9/20/2016	NY STATE 8.875% TAX		9057468	\$43.40		
9/20/2016	NYC \$3.50 OCCUPANCY TAX		9057468	\$3.50		
9/21/2016	MC		9058381			(\$920.35)
9/23/2016	MC		9062743	\$355.72		

EXPENSE REPORT
SUMMARY

	9/20/2016	STAY TOTAL
ROOM AND TAX	\$564.63	\$564.63
DAILY TOTAL	\$564.63	\$564.63

Thank you and we hope you were satisfied with your stay and will grade us "9 or 10" in all areas when you receive a satisfaction survey from Hilton. If there is anything we can do for you prior to your departure, please contact the Front Desk Manager.

CREDIT CARD DETAIL

APPR CODE	143138	MERCHANT ID	421249177880
CARD NUMBER	MC	EXP DATE	06/18
TRANSACTION ID	9058381	TRANS TYPE	Sale

s.16(2).
s.19(1)

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de la Loi sur l'accès à l'information.

Traveler Name:	Caitlin			
Location:	NYC			
Dates of travels:				
Meals and Incidentals:	B	L	D	Inc.
Monday				
Tuesday				
Wednesday	V	V	V	V
Thursday	V			
Friday				
Saturday				
Sunday				
Hotel receipt(s)	✓			
Taxi receipts				
Miscellaneous receipts				
Traveler Signature	C			

→ Same for
Minister

Please do not include meals that were
provided during this trip

--ORIGINAL--
MDM# 6V80
DRIVER:
CUSTOMER COPY
09/22/16 TR 4172
START END MILES
00:51 01:06 3.9
REGULAR FARE
RATE 1:\$ 14.50
EXTRA: \$ 0.50
SURCH: \$ 0.00
STSRRCH:\$ 0.50
IMSRCH:\$ 0.30
TIP: \$ 3.00
TOTAL: \$ 18.80

CARD TYPE: VISA

AUTH:022401

THANKS
TO CONTACT TLC
DIAL 3-1-1

THANKS
TO CONTACT TLC
DIAL 3-1-1

Ronart

TRIP HISTORY
Date: 09/21/16
Trip: 2021
Cab:
Start Time: 19:30
End Time: 19:43
Distance: 0.9

PAYMENT DETAILS
Method: CREDIT
Fare: \$ 9.50
Extra: \$ 1.00
Toll: \$ 0.00
Srch: \$ 0.00
Tip: \$ 3.00
Tax: \$ 0.50
ImSrch:\$ 0.30
TOTAL: \$ 14.30

6-10-16

000080

Transaction

Out of Pocket Expenses: Details

[View Linked Transactions](#)
[Out of Pocket Expenses: Copy](#)

Out of Pocket Expense: 22/09/2016
Amount: \$148.26 CAD (Original Amount \$112.90 USD)
Meals and Incidentals

Expenses	Coding	Approval	Summary
----------	--------	----------	---------

2) Allowance: Meals, Incidentals & Private Accommodation

This expense type relates to the cost of meals, incidentals and nights with private accommodation for up to 30 days in a single location. Use this to estimate costs on travel requests, or to record the actual out of pocket expense amount on expense reports. One form covers allowances for up to 10 unique destinations in a single trip. If your trip covers more than 10 unique destinations, add another instance of this expense type after you have saved this entry. Use the 2a) Allowance: Meals, Incidentals & Private Accommodation (Extended) expense type to record costs from the 31st day of travel onwards in a single location.

Enter the date range of travel.

Start Date End Date
20/09/2016 22/09/2016

Select the meals/incidentals/accommodation allowances you want to claim and click Calculate Allowances.

Date	Country / Location	Breakfast	Lunch	Dinner	Incidentals	Private Acco
20/09/2016	United States - All other locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21/09/2016	United States - All other locations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22/09/2016	United States - All other locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Calculate Allowances

Summary

Country	Location	Meals	Incidentals	Private Accommodation
United States	All other locations	125.55	22.72	0.00

[Delete](#)

[Save](#)

[Cancel](#)





10-Year Currency Converter

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

For more information, see the related **press release**

(<http://www.bankofcanada.ca/2016/02/bank-canada-announces-future-changes-published-foreign-exchange-rate-data/>) and **background information**

(<http://www.bankofcanada.ca/rates/exchange/upcoming-changes-published-bank-canada-foreign-exchange-rates/>).

Terms and Conditions

All Bank of Canada exchange rates are indicative rates only, obtained from averages of transaction prices and price quotes from financial institutions. Please read our full **terms and conditions** (<http://www.bankofcanada.ca/terms/#fx-rates>) for details.

Conversions are based on Bank of Canada nominal noon exchange rates, which are published each business day at about 12:30 ET.

View or save this data in: SDMX, XML, CSV

View data for the past:

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

1.00 CAD (Canadian Dollar)

USD (U.S. dollar (noon))

Low	2016-09-20	0.7560
High	2016-09-22	0.7669

Date	USD = U.S. dollar (noon)	Exchange rate
2016-09-20	0.76 USD	0.7560 [1.3228]
2016-09-21	0.76 USD	0.7584 [1.3186]
2016-09-22	0.77 USD	0.7669 [1.3039]

$$1.3228 + 1.3039 = 2.6267/2$$

1.31335

See Also

Daily Currency Converter (<http://www.bankofcanada.ca/rates/exchange/daily-converter/>)

Why is the Currency I'm Looking for Not Listed Here?

The Bank currently collects data for about 55 foreign currencies. This data is intended primarily for people with a research interest in foreign exchange markets, and represents a sampling of currencies from various regions. It is not meant to be an exhaustive listing of all world currencies.

Are the Exchange Rates Shown Here Accepted by Canada Revenue Agency?

Yes. The Agency accepts Bank of Canada exchange rates as the basis for calculations involving income and expenses that are denominated in foreign currencies.

Relevé - Rapport sur les dépenses

Nom du rapport de dépenses: Commission for Environmental Corporation event - Merida, Mexico - 8-10 September 2016

Nom du voyageur: Catherine McKenna

NIV:

Préparé par: Amanda Herault

Module Politique: M4 : International - avec nuitée

Motif du voyage: Mandat principal - Conférences

Autre objet du voyage:

Nom de la demande de voyage: Mexico September 2016

Date de début du déplacement: 08/09/2016

Date de fin du déplacement: 10/09/2016

État d'autorisation du rapport de dépenses: Autorisé(e)

Emplacement principal:

Emplacement secondaire:

NAV en ligne: AMC435524

Fiscal Year: 2016-2017

Travel Outside Default Division: N

Code fournisseur:

Événement:

Commentaires:

Rapport récapitulatif des dépenses

Résumé du rapport de dépenses

Total des dépenses attribuées : 2,945.18

(Moins) Total des dépenses non remboursables : 2,594.79

Total des dépenses remboursables : 350.39

Montant total du voyageur : 350.39

Dépenses non remboursables

Type de dépenses	Date	Montant en devise étrangère	Montant de la taxe	Montant
5) Commercial Air	31/08/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			2,594.79
Manual Prepaid				<u>2,594.79</u>
Aero Airlines				
Aero Mexico - Lower Business Class fare			Total des dépenses non remboursables (CAD)	2,594.79

Dépenses remboursables

Type de dépenses	Date	Montant en devise étrangère	Montant de la taxe	Montant
16) Commercial Accommodation	10/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			230.91
Hyatt Hotels And Resorts		3,332.03 (MXN)		<u>230.91</u>
2) Allowance: Meals, Incidentals & Private Accommodation	10/09/2016 51497 - 285100 - 0070 - PBJ2 - 2001 --			74.49
		1,076.92 (MXN)		<u>74.49</u>
	10/09/2016 51497 - 282202 - 0070 - PBJ2 - 2001 --			44.99
		650.43 (MXN)		<u>44.99</u>
			Total des dépenses remboursables (CAD)	350.39

Récapitulatif codes de taxes

Résumé des codes financiers

Codes financiers	Total HT Taxe	Total TTC Taxe
51497 - 285100 - 0070 - PBJ2 - 2001 --	2,900.19	2,900.19
51497 - 282202 - 0070 - PBJ2 - 2001 --	44.99	44.99

Historique d'autorisation

Date et heure	Approbateur	État d'autorisation	Commentaire
06/10/2016 14:00:13	Diane Girouard	Autorisé(e)	
06/10/2016 13:52:42	Mario Raynolds	Autorisé(e)	
06/10/2016 13:26:16	Patrick Plouffe	Transaction modifiée	
27/09/2016 14:04:43	Mario Raynolds	Autorisé(e)	

Signatures

Je certifie que les montants faisant l'objet de cette réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.

Nom du voyageur *Catherine McKenna*

Date de soumission *27/09/2016*

Signature

Soumis au nom du voyageur.

Nom du délégué *Patrick Plouffe*

Date de soumission *27/09/2016*

Signature

Certifié conforme à l'article 34 de la Loi sur la gestion des finances publiques.

Nom de l'approbateur *Mario Raynolds*

Date d'autorisation *06/10/2016*

Signature

Nom de la personne responsable du traitement *Diane Girouard*

Date de traitement *06/10/2016*

Signature

Expense Report Statement

Expense Report Name: Commission for Environmental Corporation event - Merida, Mexico - 8-10 September 2016

Traveller Name:	Catherine McKenna	Online TAN:	AMC435524
TIN:		Fiscal Year:	2016-2017
Prepared By:	Amanda Herault	Travel Outside Default	N
Policy Module:	M4 - International - Overnight Stay	Division:	
Trip Purpose:	Core Mandate - Conferences	Vendor Code:	
Other Trip Purpose:		Event:	
Travel Request Name:	Mexico September 2016		
Travel Start Date:	08/09/2016		
Travel End Date:	10/09/2016		
ER Approval Status:	Approval Required		
Primary Location:			
Secondary Location:			
Comments:			

Expense Report Summary

Expense Summary

Total allocated expenses :	2,923.96
(Minus) Total non-reimbursable expenses :	2,594.79
Total reimbursable expenses :	329.17
Total due traveller :	329.17

Non-Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
5) Commercial Air	31/08/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --		2,594.79
Manual Prepaid				<hr/> 2,594.79
Aero Airlines				

Aero Mexico - Lower Business Class fare

Total non-reimbursable expenses (CAD) 2,594.79

Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
--------------	------	----------------	------------	--------

Expense Type	Date	Foreign Amount	Tax Amount	Amount
16) Commercial Accommodation	10/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --		230.91
Hyatt Hotels And Resorts		3,332.03 (MXN)		<u>230.91</u>
2) Allowance: Meals, Incidentals & Private Accommodation	10/09/2016	51497 - 285100 - 0070 - PBJ2 - 2001 --		98.26
		1,417.89 (MXN)		<u>98.26</u>
			Total reimbursable expenses (CAD)	329.17

Tax Coding Summary

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51497 - 285100 - 0070 - PBJ2 - 2001 --	2,923.96	2,923.96

Approval History

Date And Time	Approver	Approval Status	Comment
---------------	----------	-----------------	---------

Signatures

I certify that the amounts included in this Expense Report were incurred on authorized government business travel.

Traveller Name	Catherine McKenna	Submit Date	_____
----------------	-------------------	-------------	-------

Signature

SEP 27 2016

Certified pursuant to section 34 of the Financial Administration Act.

Approver Name	Mario Reynolds	Approval Date	_____
---------------	----------------	---------------	-------

Signature

SEP 27 2016

Processor Name _____

Processed Date _____

Signature

Travel Request

Travel Request Name: Mexico September 2016

Traveller Name:	<i>Catherine McKenna</i>	Online TAN:	<i>AMC435524</i>
TIN:		Fiscal Year:	<i>2016-2017</i>
Prepared By:	<i>Amanda Herault</i>	Travel Outside Default Division:	<i>N</i>
Policy Module:	<i>M4 - International - Overnight Stay</i>	Blanket Travel Authority Applied:	<i>No</i>
Trip Purpose:	<i>Core Mandate - Conferences</i>	Vendor Code:	
Other Trip Purpose:		Custom Field 1:	
Alternative To Travel:	<i>Personal attendance required</i>	Custom Field 2:	
Travel Start Date:	<i>08/09/2016</i>	Custom Field 3:	
Travel End Date:	<i>10/09/2016</i>	Custom Field 4:	
Approval Status:	<i>Approved</i>	Custom Field 5:	
Primary Location:		Event:	
Secondary Location:			
Comments:	<i>Mexico September 2016</i>		

Travel Request Summary

Expense Summary	Advance Summary
Total non-reimbursable expenses:	0.00
Total reimbursable expenses:	624.92
	Travel advance: 0.00
	624.92

Reimbursable Expenses

Expense Type		Amount
16) Commercial Accommodation	<i>51497 - 285100 - 0070 - PBJ2 - 2001 --</i>	<i>275.00</i>
Hyatt Hotels And Resorts		
2) Allowance: Meals, Incidentals & Private Accommodation	<i>51497 - 285100 - 0070 - PBJ2 - 2001 --</i>	<i>349.92</i>
	Total reimbursable expenses	624.92

Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51497 - 285100 - 0070 - PBJ2 - 2001 --	624.92	624.92

Approval History

Date And Time	Approver	Approval Status	Comment
19/09/2016 11:43:31	Mario Raynolds	Approved	

Itinerary Details

PNR:	Traveller Type:	Minister
Trip Status:	Quoted	Primary Trip Purpose: Core Mandate - Conferences

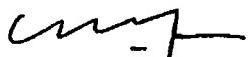
Total Itinerary Cost (CAD) 0.00

Signatures

I have access to the Treasury Board Travel Policy (internal policy for separate employers) and accept the terms and conditions of travel that are in accordance with current policy.

Traveller Name	Catherine McKenna	Submit Date	19/09/2016
----------------	-------------------	-------------	------------

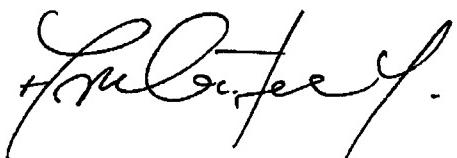
Signature



Submitted on behalf of the Traveller.

Delegate Name	Amanda Herault	Submit Date	19/09/2016
---------------	----------------	-------------	------------

Signature



Certified pursuant to section 32 of the Financial Administration Act.

Approver Name	Mario Raynolds	Approval Date	19/09/2016
---------------	----------------	---------------	------------

Signature



McCord Travel Management

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Passenger(s) MCKENNA/CATHERINE MARY MS

Invoice No: 474840
Invoice Date: 31 Aug 2016
Client No:
Agent:
PNR: |

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AM	07313	08Sep16 07:00 am	08Sep16 08:02 am	OTTAWA INTL - TORONTO PEARSON
AM	00693	08Sep16 09:15 am	08Sep16 01:10 pm	TORONTO PEARSON - MEXICO CITY JUAREZ
AM	00527	08Sep16 03:25 pm	08Sep16 05:25 pm	MEXICO CITY JUAREZ - MERIDA REJON
AM	00536	10Sep16 08:49 am	10Sep16 10:55 am	MERIDA REJON - MEXICO CITY JUAREZ
AC	00992	10Sep16 01:05 pm	10Sep16 06:40 pm	MEXICO CITY JUAREZ - TORONTO PEARSON
AC	00466	10Sep16 08:15 pm	10Sep16 09:18 pm	TORONTO PEARSON - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9565694780/81 for MCKENNA/CATHERINE MARY MS	2,274.00	4.03	233.81	2,511.84
BSP CANADA, IATA 0065697595	79.00	3.95	0.00	82.95
Total Fares:				2,353.00
Total Taxes:				233.81
Total GST/HST:				7.98
Invoice Total:				2,594.79
Payment(s):				
31 Aug 16 Credit Card				2,511.84
31 Aug 16 Credit Card				82.95
Total Payments:				2,594.79
Balance Due (CAD):				0.00



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



Page 1 of 2

McCORD TRAVEL MANAGEMENT

Invoice

HON. CATHERINE MCKENNA
MIN. OF ENVIRONMENT & CLIMATE CHANGE
200 SACR-COEUR 21ME ETAGE MINISTER
SUITE
GATINEAU, QC K1A 0H3
CANADA

Invoice No: 474840
Invoice Date: 31 Aug 2016
Client No:
Agent:
PNR:

Passenger(s) MCKENNA/CATHERINE MARY MS

+++ AIR TICKET PLUS SERVICE FEE (LOWER BUSINESS CLASS FARE) +++

TKT: 139 9565 694780-781 NAME: MCKENNA/CATHERINE MARY MS
CC: FF:
ISSUED: 31AUG16 FOP:
PSEUDO: 2GU4 PLATING CARRIER: AM ISO: CA IATA: 67502982
USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN
USED AM 7313 D 08SEP YOWYYZ 0700A OK DOPM 1
NVB08SEP NVA08SEP
USED AM 0693 D 08SEP YYZMEX 0915A OK DOPM 2
NVB08SEP NVA08SEP
USED AM 0527 D 08SEP MEXMID 0325P OK DOPM 3
NVB08SEP NVA08SEP
USED AM 0536 C 10SEP MIDMEX 0849A OK CSLPP 4
----781---
> USED AC 0992 P 10SEP MEXYYZ 0105P OK P0YEXQ 1
NVB10SEP NVA10SEP
USED AC 0466 P 10SEP YYZYOW 0815P OK P0YEXQ 2
NVB10SEP NVA10SEP

FARE: CAD 2274.00 TAX: 25.91 CA TAX: 4.03 RC

TAX: 207.90 XT TOTAL: CAD 2511.84

NONEND-NONREF

CHG-CXL - FEE APPLIES

NONEND

REF-CHG-CXL FREE OF CHARGE

8SEP YOW AM X/YTO AM X/MEX AM MID Q YOWMID82.17Q YO
> WMID5.86 986.13AM MEX Q24.00 199.00AC X/YTO AC YOW
Q MEXYOW5.86 476.63NUC1779.65END ROE1.27771 XT 105.
00YQ 43.50XD 31.00SQ 27.30UK 1.10YR
RLOC 1V AM JVNVGU

TERMS AND CONDITIONS

Out of province medical insurance as well as trip cancellation insurance has been offered to the passengers and declined unless otherwise stated above. The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or GST cumulative increase, the customer has the right to cancel the contract and obtain a full refund.

Passengers are responsible to obtain the necessary documentation(s) such as: (i) Valid passport, (ii) required entry visa, and (iii) medical immunization, vaccination, etc. Please note that entry to another country may be refused even if the required information and travel documents are complete.

Living standards and practices at the destination and standards and conditions there with respect to the provision of utilities, services and accommodation may differ from those found in Canada.

If your travel agent booked via a tour operator, further terms and conditions may be found in the tour operator's brochure.



**HYATT
REGENCY**

Document Released Under the Access to
Information Act / Document divulgué en vertu
HYATT REGENCY MERIDA à l'information.
Inmobiliaria Hotelera Montecristo, S.A. DE C.V.
Calle 60 No. 344 por 35 y Av. Colón
Mérida , Yucatán.
Teléfonos: (52-999) 942-1234
R.F.C. IHM-910524- UBO

Mr Catherine Mckenna

Mexico ,
Mexico, 97000,
Mexico

Room No./ Habitacion : 0715
Arrival/ Llegada : 08 SEP 16
Departure/ Salida : 10 SEP 16
Page No./ Pagina No. : 1 of 1
Printed/ Impreso : 10 Sep 2016 07:29
Cashier No./ Cajero :

INFORMATION INVOICE/ FOLIO INFORMATIVO

DATE / FECHA	DESCRIPTION / DESCRIPCION	REFERENCE / REFERENCIA	DEBIT / DEBITO	CREDIT / CREDITO
08 SEP 16	Group-G Room	[Add: 16%.(B)]	1,666.00	
09 SEP 16	Group-G Room	[Add: 16%.(B)]	1,666.00	
10 SEP 16	Visa Manual			3,332.00

Hyatt Gold Passport Summary

Total	3,332.00	3,332.00
Balance	0.00 MXN	

No Membership to be credited.

Join Hyatt Gold Passport today and start earning points
for stays, dining and more.
Visit goldpassport.com.

Summary invoice, please see front desk for eligibility
details.

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Me comprometo a pagar todos los gastos incurridos durante mi estancia si mi compania o asociacion no llegase a liquidarla misma.

Signature/ Firma

Traveler Name:	Minister Catherine McKenna			
Location:	Merida Mexico			
Dates of travels:	Sept 8 - 10, 2016			
Meals and Incidentals:	B	L	D	Inc.
Monday				
Tuesday				
Wednesday				
Thursday			1	
Friday				
Saturday		1	1	
Sunday				
Hotel receipt(s)	attached			
Taxi receipts	Ø			
Miscellaneous receipts	Ø			
Traveler Signature				

Please do not include meals that were
provided during this trip

Out of Pocket Expenses: Details[View Linked Transactions](#)
[Out of Pocket Expenses: Copy](#)

Out of Pocket Expense: 10/09/2016

Amount: \$98.26 CAD (Original Amount \$1,417.94 MXN)

Meals and incidentals

[Expenses](#) [Coding](#) [Approval](#) [Summary](#)**2) Allowance: Meals, Incidentals & Private Accommodation**

This expense type relates to the cost of meals, incidentals and nights with private accommodation for up to 30 days in a single location. Use this to estimate costs on travel requests, or to record the actual out of pocket expense amount on expense reports. One form covers allowances for up to 10 unique destinations in a single trip. If your trip covers more than 10 unique destinations, add another instance of this expense type after you have saved this entry. Use the 2a) Allowance: Meals, Incidentals & Private Accommodation (Extended) expense type to record costs from the 31st day of travel onwards in a single location.

Enter the date range of travel.

Start Date

End Date

08/09/2016



10/09/2016



Select the meals/incidentals/accommodation allowances you want to claim and click Calculate Allowances.

Date	Country / Location	Breakfast	Lunch	Dinner	Incidentals	Private Accommodation		
08/09/2016	Mexico - All other locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/09/2016	Mexico - All other locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/09/2016	Mexico - All other locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

[Calculate Allowances](#)**Summary**

Country	Location	Meals	Incidentals	Private Accommodation
Mexico	All other locations	98.27	0.00	0.00

http://www.bankofcanada.ca/rates/exchange/10-year-converter/ 10-Year Currency Converter

H&G Home 2016 Accommodation an... Home - Minister's Office ... Transparency - Transparency...

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

1.00 CAD (Canadian Dollar)

MXN (Mexican peso)

Low	2016-09-08	14.4196
High	2016-09-12	14.5836
Date	MXN = Mexican peso	Exchange rate
2016-09-08	14.42 MXN	14.4196 [0.06935]
2016-09-09	14.46 MXN	14.4671 [0.06917]
2016-09-12	14.58 MXN	14.5836 [0.06857]

Are the Exchange Rates Shown Here Accepted by Canada Revenue Agency?

Yes. The Agency accepts Bank of Canada exchange rates as the basis for calculations involving income and expenses that are denominated in foreign currencies.

$$0.06935 + 0.06917 = 0.13852$$

$$0.13852 \div 2 = \underline{\underline{0.06926}}$$

$$\downarrow \\ 0.0693$$